



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 20 JANUARY 2010
Venue: MORECAMBE TOWN HALL
Time: 6.00 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

Minutes of the Meeting held on 23 September 2009, (previously circulated).

3. **Items of urgent business authorised by the Chairman**

4. **Declarations of Interest**

5. **Annual Audit Letter** (Pages 1 - 7)

Report of KPMG.

(All Councillors have been invited to attend for this item).

6. **Respective roles and remit of Audit Committee and Budget & Performance Panel**

Verbal Presentation of the Internal Audit Manager to inform Members about the roles and remit of Audit Committee and Budget & Performance Panel.

7. **Audit Committee Statement of Purpose** (Pages 8 - 9)

Report of Internal Audit Manager.

8. **Results of Internal Audit Work** (Pages 10 - 18)

Report of Internal Audit Manager.

9. **Partnership Working** (Pages 19 - 22)

Report of Principal Auditor.

10. **Internal Audit Monitoring** (Pages 23 - 28)

Report of Internal Audit Manager.

11. **Length of Meetings** (Pages 29 - 30)

Report of the Head of Democratic Services.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Janice Hanson (Chairman), Keith Sowden (Vice-Chairman), Jon Barry, Abbott Bryning, Roger Dennison, Tony Johnson and Geoff Knight

(ii) Substitute Membership

Councillors Shirley Burns, Tina Clifford, Karen Leytham, Geoff Marsland, Ian McCulloch, Sylvia Rogerson, Peter Robinson and Paul Woodruff

(iii) Queries regarding this Agenda

Please contact Tom Silvani, Democratic Services - 01524 582132 - email: tsilvani@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone 582170, or alternatively email memberservices@lancaster.gov.uk.

MARK CULLINAN,
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